

AGAPE YOUTH MINISTRY's(AYM)

INFORMATION FOR PARENTS/GUARDIANS REGARDING THE AGAPE YOUTH RANCH ACADEMY (AYR) PROGRAM

AYR has put into practice a number of policies to ensure the very best care for your teenager, while at the same time ensuring success of the AYR academic program. We want the Parents/Guardians of our teens to be fully informed about the workings of AYR, and we also want to remain in frequent communication with the Parents/Guardians so there can be full understanding about the strategies and the academic program developed specifically for your teenager.

Listed below are a number of policies concerning the bolded topics. Please read each carefully and feel free to discuss any portion of this information with the AYR Staff.

PARENTAL/GUARDIAN COMMITMENT

We at AYR realize that one of the most important factors involved in the success of the teens' stay at AYR is the Parents/Guardians' **commitment** to the AYR academic program and their support and trust in the AYR Staff, as well as AYR's program, philosophy and guidelines. **It is our hope that Parents/Guardians will support our Staff members, as they are investing their lives and devoting their efforts to making positive academic changes in the lives of the teens, who are entrusted to the Staff of AYR.**

It is of great importance that the teens see there is unity between AYR Staff and their Parents/Guardians. Teens will often try to manipulate Staff and/or their Parents/Guardians and exploit the differences and weaknesses they can find.

Parents/Guardians sometimes can hinder their teen's progress in the AYR program, often without realizing the problems their words or actions can cause. If Parents/Guardians are not committed to working with the AYR Staff and supporting their decisions, they often end up undermining what the Staff is able to do with the teen.

Parents/Guardians must remember that there will be difficult times for their teen, times when the teen will complain about things that are happening to them at the Ranch, such as consequences for their actions or that they feel they are being treated unfairly. The teen must be allowed to go through these struggles without being rescued by their Parents/Guardians if they are to change and grow.

The AYR Staff is committed to looking out for the best interest of your teen and working in a trusting relationship with the Parents/Guardians to reach the goals for the teen, so that the teen's participation in the program can be successful.

SPIRITUAL LIFE

Agape Youth Ministry /Agape Youth Ranch believe that there can be no real change in a teen's academic life without the saving grace of Jesus Christ. AYR uses Biblical mentoring and promotes a spiritual life. AYR uses Biblical scripture in morning and evening devotions to teach and demonstrate God's Word in the teen's daily activities. AYR also requires the teens to attend Sunday morning, Sunday evening, and Wednesday night church services. AYR also incorporates Biblical studies in its academic program.

The AYR Program is a nondenominational, Bible-based program.

TRANSFORMATION EDUCATIONAL PROGRAM

The AYR Transformation Educational Program is multi-faceted program with a Christian perspective, which is supported by all Staff members and utilized in interactions with the teenager. Transformation occurs in every aspect of the teen's activity at the Ranch. The AYR Staff makes every effort to develop the bridges of trust and friendship that allow communication and mentoring of wisdom (making wise choices) and responsibility. The more open a teenager is to these relationships with the Staff, the more change we see in a teenager's life.

Each teen meets individually with their House Parent/Leader once each week. In addition, all teens are involved in group devotions and discussions that are scheduled each day. These discussions and individual meetings focus on how God is working in their daily life and the development of relational skills, as well as handling hurts and struggles in social relationships. Also addressed are issues such as anger, depression, abuse, self-esteem, manipulation, deceitfulness, divorce, peer pressure, communication, and other topics that the teens may feel are needed for their discussion and understanding. All groups are led by AYR Staff.

The Ranch School Director works closely with staff regarding evaluations and monitoring any medication. The Ranch School Director acts as a liaison between Parents/Guardians, the Teen, and AYR's Staff.

AYR TRANSITIONAL EDUCATION PROGRAM

The Transitional Education Program (TEP) goal is to change negative educational behaviors, develop positive educational behaviors, and increase the teen's self-esteem; develop goal setting, responsibility, increase academic levels and develop an understanding of the loving grace of Jesus Christ in their life.

The TEP is a **6-PHASED PROGRAM** based on the teen's development in each Phase and using approximately the six (6) monthly segments in the 12-month period to develop the TEP for each Phase. Phase 7 is the 3-6 months living arrangement for the teen with a support family.

6-PHASED PROGRAM AND PARENTAL INVOLVEMENT

The AYM Phased Program is designed to promote responsible thinking behavior, and rewards such behavior and changes of heart with greater privileges. It is our hope that parents will support, by word and actions, those restrictions under each specific Phase. This is in regard to phone calls, mail, visitations, etc. Completion of this Phase Program is paramount to a teenager's "success" upon returning home. Our hope is to see each teenager complete the system, and any variance from this standard will not be supported by our Staff. We would prefer that a teenager not come to AYR if the intent of the family is to not have their teenager complete the entire Phased Program.

PARENTS/GUARDIANS COMMUNICATIONS

AYR encourages Parents/Guardians to be in touch with their teen's House Parent at least once a month regarding your teenager. Within the first 30 days of your teenager's stay at AYR, you will receive a **Plan of Goals for Phase I**, followed by an updated **Plan of Goals** for each of the 6 Phases, (approximately every 60 days). We encourage you to review these materials thoroughly and then discuss any thoughts, concerns, or comments you might have with the AYR Staff.

Parents/Guardians are encouraged to call their teenager's House Parent/Leader or Ranch School Director at any time to inquire about their teenager's progress, as these Staff members will have a "total" perspective on a teen's development throughout the program. You may want to utilize a fax machine or e-mail to send us an agenda of what you want to discuss with our Staff, prior to your phone call, to make sure that discussions are productive and complete. AYR's Fax number is: (520) 824-2238, and the Ministry's e-mail address is: ranch@agapeyouth.org.

Communication between the Staff and parents is vital and essential so that a cohesive and supportive effort can be displayed to your teenager. We feel that the primary responsibility for this communication should be initiated by the parents. At times, you may get an answering machine, and if you do, leave a message, we will get back to you within 24 hours, or will direct a specific Staff member to handle your questions or updates as soon as they can.

EACH PHASE OF THE 6-PHASE PROGRAM HAS A DESIGNATED TITLE:

LEVEL I: DRIFTER (LOOKING FOR DIRECTION)

When your teen arrives here, he/she will be placed in level I. Below is the requirements they will be expected to follow and once they have completed the time frame, and the level goals, they will graduate into the next level.

TIME: 60 DAY MINIMUM

Goals:

1. Begin to learn and integrate the character trait of *courage*.
2. Gain an understanding of the program rules.
3. Learn the daily routine.
4. Gain knowledge of the school and vocational system.
5. Start making efforts to accomplish assignments and goals set forth by your Primary Mentor.
6. You must work at staying on task in school and ranch duties.
7. You must be staying on track with the goals set forth by your TEP.
8. You must have a 60% RPA (Ranch Point Average) or better in order to advance to the next level.

Privileges

1. Movies during scheduled times
2. Start earning Agape Bucks.

LEVEL II: TENDER FOOT (BEGINNING TO LEARN THE ROPES)

TIME: 60 DAY MINIMUM

Goals:

1. Continue gaining an understanding of the program rules.
2. Continue to learn daily routine.
3. Begin to learn and integrate the character trait of *responsibility*.
4. Continue gaining knowledge of the school/vocational system.
5. You will be expected to accomplish assignments and goals set forth by your Primary Mentor.
6. You will stay on task in school and vocational assignments.

7. You must be staying on track with the goals set forth by your TEP.
8. You must have a 65% RPA (Ranch Point Average) or better in order to advance to the next level.
9. Do not forget what you learned last term, and keep putting into practice both *courage and responsibility* into your daily life!

Privileges

1. May watch movies during scheduled times
2. May play games on computers
3. Supervised off-campus group activities permitted

LEVEL III: GREEN HORN (SOME SKILLS BUT STILL A NOVICE)

TIME: 60 DAY MINIMUM

Goals:

1. Begin to learn and integrate the character trait of *self-control*.
2. You will accomplish assignments and goals set forth by your Primary Mentor.
3. You must stay on task in school and vocational assignments.
4. You must be staying on track with the goals set forth by your TEP
5. You must have a 70% RPA (Ranch Point Average) or better in order to advance to the next level.
6. Remember to live *responsibly*, work hard and be *courageous* too!

Privileges

1. A two (2) hour off-campus staff supervised trip.
2. May watch movies during scheduled times
3. May play games on computers
4. Supervised off-campus activities permitted

LEVEL IV: RANCH HAND (STARTING TO USE THE TOOLS)

TIME: 60 DAY MINIMUM

Goals:

1. You will accomplish assignments and goals set forth by your Primary Mentor.
2. Begin to learn and integrate the character trait of *honesty*.
3. You must be staying on task in school and vocational assignments.
4. You must be staying on track with the goals set forth by your TEP
5. You must have a 75% RPA (Ranch Point Average) or better in order to advance to the next level.
6. Keep building upon what you have learned. *Courage, responsibility, self-control and honesty* should be developed and practiced daily. Don't forget how far you have come, or what you have learned in the process.

Privileges

1. A six (6) hour off-campus pass with parents/guardians
2. May watch movies during scheduled times
3. May play video games during the week for thirty minutes/weekends one hour
4. Supervised off-campus activities permitted

LEVEL V: DROVER (HELPS OTHERS FROM STRAYING AWAY)

TIME: 60 DAY MINIMUM

Goals:

1. You will accomplish assignments and goals set forth by your Primary Mentor.
2. Begin to learn and integrate the character trait of *respect*.
3. You must be staying on task in school and vocational assignments.
4. You must be staying on track with the goals set forth by your TEP.
5. You must have an 80% RPA (Ranch Point Average) or better in order to advance to the next level.
6. Remember to keep memorizing and living the character traits of your previous four levels.
Courage, responsibility, self-control, honesty and now respect.

Privileges

1. A twelve (12) hour off-campus pass with parent/guardian
2. An overnight home pass
3. Can watch movies during scheduled times.
4. Allowed to play video games during designated times.
5. Participate in the Teen Mentoring and Team Leader program.

LEVEL VI: WRANGLER (ABLE TO USE TOOLS TO TACKLE ANY PROBLEM THAT ARISES)

TIME: 60 DAY MINIMUM

Goals

1. You will accomplish assignments and goals set forth by your Primary Mentor
2. Begin to learn and integrate the character trait of *caring*.
3. You must be staying on task in school and vocational assignments.
4. You must be staying on track with the goals set forth by your TEP.
5. You must have an 85% RPA (Ranch Point Average) or better in order to complete the program.
6. Keep integrating all you have learned in the past 10 months. Be courageous, honest, caring, responsible, respectful and able to control your impulses. But most importantly, be yourself. g

Privileges

1. Two each, 12 hour (12) off-campus pass with parents/guardians
2. Two each overnight home passes
3. May watch movies during scheduled times
4. May play video games during the week for thirty minutes/weekends one hour.
5. Supervised off-campus activities permitted
6. Participate in the Teen Mentoring and Team Leader program

POINT CARD

Each week your teen will receive a new point card. There are spaces on the card for each area that they will be involved in during the course of a day. As they approach the end of an activity or instructional

period, the teen gives the instructor their card, so they can mark a score in the box designated for that particular area.

Below is what each score means.

- (2) They will receive two points if you have done everything that is expected of you, and wanting and willing to do more. Two points demonstrates exceptional effort.
- (1) They earn one point for doing everything that is expected of them. This is an average grade and shows they are doing well. If they are not being punished they receive one point!
- (0) If they refuse to do work, have a bad attitude or are trying to provoke a fight or create problems, they will receive a zero.

NAME _____ WEEK OF _____ CURRENT LEVEL _____

	MON	TUES	WED	THUR	FRI	SAT	SUN
BUNKHOUSE CHORES							
RANCH CHORES AM							
BREAKFAST							
AM MEETING							
SCHOOL						XXX	XXX
VOCATION						XXX	XXX
EQUINE						XXX	XXX
CANINE							
LUNCH						XXX	XXX
RANCH CHORES PM							
AFTERNOON ACTIVITIES							
GROUP						XXX	XXX
GOAL EVALUATION GROUP	XXX	XXX		XXX		XXX	
DINNER							
EVENING ACTIVITIES							
GROUP/DEVOTIONS							
BEDTIME							
DAILY TOTALS							

LEVEL REVIEWS

The following steps will be taken in order for the teen to advance to the next level.

1. When they begin the seventh *eligible week* of their current level, the level review process will begin.
2. Their primary mentor will determine when they are eligible to make an Oral/Peer-Group Presentation. This presentation will consist of their academic and overall progress and an explanation why you believe they deserve to advance to the next level. The group will then have an open discussion among their peers, ending with a vote taken after you exit the room. They must have a majority vote from the peer-group; with staff having the final say if there is a disagreement or internal peer bias. If the results of the peer vote does not result in a majority

win, and the staff agrees they deserve to progress to the next level, they will be given a one week probation. The group will give the teen feedback on issues *needing work*. At the end of the one week probationary period they will then go back before the peer group seeking approval. This process will continue until they receive a majority vote or staff decides that they may proceed without making another presentation. Staff must be vigilant about not developing a lackadaisical attitude, thus negating the peer-group presentation.

3. When they are permitted to proceed with making the presentation, their primary mentor will provide the Bunk House Leader (BHL) with their presentation packet. This packet will outline their education goals for the level they are in.
4. The BHL will give the teen the packet on Sunday. They will have one week to go to each staff, asking them to sign off on the packet. Any *negative responses* from staff will stop them from advancing to the next level. Staff that checks the *NO* box must give you feedback on any issue needing improvement. They will have one week to make the requisite improvements. At the end of one week. They will then need to re-present themselves to the staff who gives them a “no” vote. This process will continue until they receive “yes” from all staff.
5. Once they receive approval from all staff, they will return the presentation packet to their primary mentor.
6. The primary mentor will decide if they are allowed to advance to the next level.

Note: Eligible week means a week without falling into the Ranch Restrictive

AYM’S DISCIPLINE POLICY

Discipline can be used as a tool to move a teen in the correct direction, building character and esteem, or it can be used as a weapon to destroy a teen’s spirit, motivation, and self-esteem. AYM believes that correction for inappropriate behavior is necessary, but must follow strict and ardent guidelines to ensure the success of any discipline. Discipline must therefore be consistent, purposeful, fair, and proper, depending on the individual needs of a teen. No disciplinary measures will be physically or emotionally damaging to any teen. There will be no harsh, cruel, or unnecessary punishment. There will be no "hazing" of any child. Furthermore, no punishment will befall in any action or word that might be detrimental to the teen’s spirit or demeaning to the teen’s character in regards to academics, family background, past mistakes, or any social, physical, or emotional limitations. To ensure the success of this discipline policy, the following guidelines have been established, so that the teen fully understands the actions that will follow specific infractions. All teens will be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Factors to consider will include the seriousness of the offense, the teen’s age, how long the teen has been at AYR, the frequency of misconduct, and the potential effect of the misconduct on AYR and other residents.

AYM does not use any type of physical discipline, but will use physical restraint on a teen to protect the teen from hurting himself or endangering a Staff member.

RANCH RESTRICTION

Resident teens will be placed on *ranch restrictions (RR)* when they violate one of the ranch’s major violations, or if they fail to meet their weekly (RPA) that is set by their level.

When teens are placed on (RR), all privileges are lost for one week period. At the end of this one week period teens must have meet their (RPA) to be removed from (RR). If a teen fails to meet their (RPA), or receive another major violation, another week of (RR) will be added.

Major violations

- * AWOL (leaves campus without permission or leaves staff supervision and remains on campus with out staff approval)
- * Assault on staff of peers
- * Destruction of ranch or staff property
- * Inappropriate behavior off campus
- * Cruelty to animals
- * In another resident's room
- * Contraband
- * Physical contact with another resident
- * Off ranch pass violation

ACADEMIC SELF-PACED SYSTEM

One of the primary goals of the AYR Program is to provide increased academic awareness in the teen's life and this is an important part of the Phased System and of academic goal setting.

Each new teen is evaluated for their current academic level for each core subject upon entering the program and goals are set to bring them to their proper academic level through the accelerated Education Program (ACE), www.aceministrie.com, a self-paced academic accredited program.

ANIMAL PROGRAM (HORSE AND DOG TRAINING)

AYR believes that horses and dogs are an invaluable aid in the learning process that the teen will begin to experience during the teen's stay at AYR.

The bond that can be established between a teen and a horse and/or a dog provides a multitude of learning opportunities. Patience, respect, communication, responsibility and problem-solving are just a few of the lessons to be learned.

Your teen will have the opportunity to learn how to become a leader instead of a follower. Horses and dogs are social animals and live within a strict hierarchy. Your teen will acquire invaluable skills that will enable him/her to have a rewarding and successful relationship within the horse and dog world. These skills will help the teen to understand, appreciate, and value personal relationships.

How each teen interacts with the horse and the dog provides us with essential information that we use to form a goal-setting plan, which is tailored to the teen's individual needs.

The teen at AYR experiences life in all its Phases while working with our horses and dogs. Depending on the time of year, the teen may assist a female dog delivering her litter, work with a new colt or puppy, and help in the training of a young dog in its journey to becoming a usable service dog.

While all the youth at AYR will work with horses and dogs, participation in The Equine and Canine Programs is directly related to the Phase system. AYR's number one priority is the safety of the teen in our care. For this reason, we do not allow a new teen to work directly with the horses or dogs. We take a systematic, incremental approach to the advancement of each teen in our program.

Teens begin by assisting their mentor in the daily care of the horses and dogs, then move to assisting in the ground work, and only those teens meeting their Phased goals are assigned to individual horses and dogs in developing their riding and training skills. This incremental approach insures safety and gives each teen a goal to strive for.

TRIPS OFF THE RANCH FACILITY

The teen will travel off the Ranch facility several times during their stay at the Ranch, depending on which Phase they are in and any disciplinary restrictions. Such trips will always have an AYR Staff member present and may include such activities as: local church activities, community service projects, local area camping trips, 4-H activities, shopping, and medical appointments.

CHORES AND WORK PROJECTS

AYR uses chores to develop a teen's sense of accountability and responsibility. Chores are also used as consequences in discipline actions. Work projects are used in life skills to provide work ethics in accomplishing defined projects, experiencing and developing skills that the teen might develop into adulthood such as: mechanical, welding, carpentry, computer, animal training, woodworking, etc.

PEER ACCOUNTABILITY

AYR uses a peer group accountability model to give increase responsibility and maturity to the teens. These teens might become mentors to the new teens coming to the Ranch, or become team leaders or assistant bunkhouse leaders. AYR strongly believes that new teens to the program are greatly encouraged by the example set by the peer mentors.

SUPPORT FAMILY

Upon the teen's graduation from the AYR program, every effort will be made to place the teen in their local community with a support family for the 3-6 months of Phase 7 of the program. During this Phase, every effort is made to place the teen in individual biblically-based counseling programs that can address family and individual issues while the teen is in the safe environment of the support family. The support family will also serve as a model of what a Christian family, living their faith daily, looks like, and this family will assist in the counseling program for the teen.

to handle your questions or updates as soon as they can.

EARLY WITHDRAW FROM THE AYR PROGRAM

The AYR Staff lifts each teen up in pray that they may successfully complete the 12-month AYR program. The AYR Staff knows that success for every teen cannot be guaranteed, but we continue in faithful prayers and with hope in our Lord to make a positive difference by changing the heart of the teen. However, at times, the uncooperativeness of a teenager may limit the effectiveness of the AYR program and become a negative influence on other teens.

It is important that your teenager show respect toward AYR and its Staff members, while struggling through their own difficulties. If, at any time, AYR feels that our efforts are proving futile after we have exercised all our skills; or, there is a strong distaste for our work from your teenager, to such a

point that we've come to an impasse, or there is a blatant violation of the principles set forth by AYR, the teenager may be asked to leave the program.

While it is our overall desire not to allow this to happen, AYR will not allow any one teenager to dictate or destroy the effectiveness of AYR for the others in the program. Grounds for dismissal may include such behaviors as: drug usage, blatant disrespect for authority that prevents AYR from effecting change in the life of a teenager, sexual relationships with other teens, blatant destruction of personal property or AYR property, suicidal attempts or threats, lack of progress through the Phase System, an unwillingness to continue to work through problems with the AYR Staff, or runaway attempts. Parents will be contacted immediately following the first discussion of our Staff about the possibility of such action.

RUNAWAY SITUATIONS

AYR has set policy for runaway incidents, which includes notifying the Cochise County Sheriff's Department within 2 hours of the teen's disappearance and filing a missing persons report, notifying the Parents/Guardians within 8 hours of the teen's disappearance, conducting on-Ranch and off-Ranch searches and doing any other reasonable follow-up to locate the runaway teen.

It must be noted that AYR will not disrupt its normal activity after the first 8 hours has transpired, but will cooperate with the Cochise County Sheriff's Department and Parents/Guardians in providing any information needed. Also noted that, if the teen is found, it is the responsibility of the Parents/Guardians to work with the Cochise County Sheriff's Department, or any other Law Enforcement Agency, to transport the teen to AYR, or to make travel arrangements for the teen to be transported to his/her legal residence. It must also be noted that approval must be obtained from the AYR Director and by AYM's CEO by the parents before a reported runaway teen may be brought back onto AYM/AYR property.

AYR will evaluate on a case-by-case basis whether a runaway teen may be returned to the Ranch and continue in the AYR Program.

PARENT PARENTS/GUARDIANS COMMUNICATIONS

AYR encourages Parents/Guardians to be in touch with their teen's House Parent at least once a month regarding your teenager. Within the first 30 days of your teenager's stay at AYR, you will receive a **Plan of Goals for Phase I**, followed by an updated **Plan of Goals** for each of the 6 Phases, (approximately every 60 days). We encourage you to review these materials thoroughly and then discuss any thoughts, concerns, or comments you might have with the AYR Staff.

Parents/Guardians are encouraged to call their teenager's House Parent/Leader or Ranch School Director at any time to inquire about their teenager's progress, as these Staff members will have a "total" perspective on a teen's development throughout the program. You may want to utilize a fax machine or e-mail to send us an agenda of what you want to discuss with our Staff, prior to your phone call, to make sure that discussions are productive and complete. AYR's Fax number is: (520) 824-2238, and the Ministry's e-mail address is: ranch@agapeyouth.org.

Communication between the Staff and parents is vital and essential so that a cohesive and supportive effort can be displayed to your teenager. We feel that the primary responsibility for this communication should be initiated by the parents. At times, you may get an answering machine, and if

you do, leave a message, we will get back to you within 24 hours, or will direct a specific Staff member to handle your questions or updates as soon as they can.

PARENT/GUARDIAN VISITS TO AGAPE YOUTH RANCH

AYR is dedicated to the family as a whole and encourages the full and total support of the entire family, during the time an individual member is involved in the AYR program. While visits from the Parents/Guardians and are greatly encouraged, AYR must limit the number of visits for obvious reasons. We ask that Parents/Guardians not visit their teenager at AYR during the first Phase (each Phase is approximately 90 days) after placement to ensure that the "transition" to your teenager's new "home away from home" goes smoothly. After the first Phase, Parents/Guardians may visit AYR once, after each Phase, for a weekend. AYR reserves the right to limit visits, should they not be in the best interest of the progress of the teenager and/or of AYR's program.

Should you wish to spend a longer period of time at AYR, please call ahead of time so that we can make the necessary arrangements. We would certainly enjoy having you visit AYR and spend more time meeting and discussing any family issues at hand, while giving you the opportunity to more closely see how AYR operates.

We require Parents/Guardians to have a **Pre-Placement Visit** to the Ranch in order to meet the Staff who will be involved with their teen and to begin understanding more of the details of the AYR program before placement is made.

MAIL

In some cases, AYR will ask that mail be sent only after the first 30 days, or with the approval of your teenager's Staff House Parent/Leader. Initially, we do limit mail to your teenager, only allowing mail coming from Parents/Guardians. At the Staff's discretion (following the Phase System Privileges) and after discussion with you, others may also be able to send mail to your teenager. Also, at the discretion of the Staff, your teenager may have the privilege of writing to those other than family.

You may send envelopes and stamps for your teen to use, or AYR can purchase these items for your teenager and then bill you at the end of the month for that expense.

Please send all mail with a return address, since any mail not displaying a return address is left at the Post Office. If the AYR Staff discerns that it may be in the best interest for the teen that the teen's mail be censored, then monitoring and/or opening of incoming or outgoing mail will occur.

GIFTS

Gifts are not allowed. Greeting cards for special occasion are acceptable, but these will also follow the mail policy, stated above.

TELEPHONE CALLS

Parents are allowed to call once each week, after the teens first 30 days, at a time that the House Parent will assign. This eliminates parents calling and not being able to get through to their teenager. We ask that parents limit these calls to those times designated under the Phase restrictions.

Teens will not be allowed to make phone calls, so parents must call the House Parent. Teens are not allowed to use the AYR office phones.

FINANCES

AYR uses a support/fee structure based on income, ability to pay, and financial support from AYM and from individuals wishing to support specific teens.

AYR requires a non-refundable \$200.00 processing fee for the initial application. This fee may be waived if Parents/Guardians are seeking financial support from AYM.

As part of the teen's acceptance into the AYR Program, a review of the Parents/Guardians' income is done, unless the Parents/Guardians are paying the full monthly support.

Income fee is based on 25% of the average of the last two years' reported gross income stated on the Parents/Guardians IRS tax statements. If the averaged gross income amount is below the minimum monthly AYR fee amount, a review is done on ability to pay, and ability to obtain additional support from AYM or from other sources. AYM may require more than the minimum AYR fee amount, but not the full monthly support.

AYM works through **Clark Behavioral Health Financing**, if Parents/Guardians are able to finance the support / fee for the AYR program. Their website information is at: www.clarkbhf.com, and their phone number is: 888-755-3080.

AYR is not considered a medical therapeutic program but is a residential school (boarding school) specializing in at-risk teens and in most cases will not be covered by insurance. AYR will cooperate if Parents/Guardians are seeking insurance coverage in providing additional documentation on the AYM program. If there is insurance coverage, Parents/Guardians are responsible for processing all insurance documentation.

Support / fees are payable for each quarter. Each quarterly payment is due by the 15th day of the month before the new quarter begins. A grace period of 15 days is allowed before default, at which time the teen will be dropped from the program, unless other arrangements are made through AYM.

Parents/Guardians establish an account of \$500.00 for their teen, which AYR administers. This account is used for the teen's allowances, medical services, prescriptions, and permitted over the counter medications. An accounting is completed and given to the Parent/Guardian at the end of each quarter. The Parent/Guardian must bring the balance the teen's account to \$500.00 by the 15th day prior to the beginning of the next quarter.

Parents/Guardians are responsible for financially providing for their teen's Ranch clothing, which is strictly defined, unless other arrangements have been made with AYM. A specification sheet will be provided. This clothing will be purchased by AYM when the teen enters the AYR program.

AYR does not accept any direct funding from government agencies requiring a review and specific criteria by that government agency regarding the type and content of the AYM program.

AYR does accept grants and scholarships from individuals and organizations, provided there are no conditions on the type and content of the AYR program.

CLOTHING AND PERSONAL ITEMS

Clothing in the Behavioral Transformation Program (BTP) will help develop a teen's sense of accomplishment in the BTP by having clothing that will identify at which Phase the teen has graduated to. The clothing will help develop the teen's identity with his/her team and develop a team spirit.

At no time, unless approved by the Ranch Director, will teens have any personal items in the BTP. The teen's personal clothing and other personal items shall be stored, including such items as underwear, socks and outerwear. Whenever possible, and with costs covered by the Parents/Guardians, AYR will issue a complete set of clothing. All outerwear clothing will have AYM/AYR emblems on them.

AYR CLOTHING:

The AYR clothing shall include, but not be limited to the following:

- Black high top lace boots
- Dress shoes (girls)
- Shower sandals
- 2 pair of pajamas
- 7 pair white crew socks
- 7 dark-colored underwear, jockey style
- 7 Similar style girls underwear
- 7 Phase-specific T-shirts
- 2 Phase-specific sweatshirts
- 3 pair Wrangler or Levi style (5 pocket) jeans
- 1 Western style jeans jacket with liner
- 1 dark blue floppy brimmed hat
- 1 Long-sleeved Western style shirt
- 1 Dress/skirt/blouse (girls)
- 1 Western hat

TRANSPORTATION

AYM/AYR does not provide transportation for Program teens to any of its facilities for enrollment. Arrangements must be made by the Parents/Guardians of the teen. AYR does not provide transportation for Program teens when they leave any AYR facility once the teen has completed the AYR Program or otherwise left the AYR Program. We suggest the transportation be provided for the teen by any of the following methods: a) by parent(s) or guardian(s); b) by a trusted family member; c) by a trusted friend; or d) by a transportation service (a list of such services can be provided upon request).

ACKNOWLEDGEMENT

I acknowledge that I have read and understood the above information on the Agape Youth Ministry, Christian residential ranch at-risk school program at its residential ranch located at 14960 S Morgan Ranch Rd, Elfrida Arizona 85610.

Parent/Guardian _____ Date _____
Signature

Parent/Guardian Name _____
Please Print Name